

DR HEATHER HOWELLS ♦ DR LUCY HOBBY ♦ DR GEMMA NEWMAN
DR NAOMI MANSER ♦ DR KATE HELYER ♦ DR JAMES FOX

The Surgery, Newbury Street, Kintbury
Berkshire RG17 9UX
tel. (01488) 658294

The Surgery, Trade Street, Woolton Hill
Berkshire RG20 9UL
tel. (01635) 253324

Patient address

Dear

NHS number: Date of Birth:

We are delighted that you will be attending our COVID-19 Vaccination Clinics, please make sure you have reminders set for both your first dose and second dose appointments. Please bring this letter with you to the appointment and complete the name and contact details of your next of kin at the foot of this letter.

LOCATION REMINDER

Grandstand, Newbury Racecourse, Racecourse Road, Newbury, RG14 5AW

IMPORTANT INFORMATION REGARDING THE VACCINE YOU WILL BE RECEIVING

Please read the enclosed patient information leaflet.

CLINIC SAFETY INFORMATION

- You ***must not attend*** if you or any of your household have **ANY** of the covid-19 symptoms (**temp OR cough OR loss OR change in taste OR smell**), or if you've been told to isolate by track & trace – **PLEASE** call us to cancel so we can offer your slot to someone else.
- Please arrive on time & come alone if possible, carers/drivers should wait in the car , unless you need support to get to and from the building.
- Please wear a face covering / mask, apply hand gels on entry, keep to one way system and maintain social distancing at all times
- Wear clothing that allows for easy access to your upper arm
- Do not bring unnecessary bags or belongings to the clinic

CLINIC INFORMATION

Parking

Please note that access to the racecourse is via the 'new bridge' at the Thatcham end of Hambridge Road (please see map). It is best accessed via the A4 from the cross road traffic lights. Turn into Hambridge Road and at the roundabout go straight across signposted for the racecourse. Follow the road round to the right and beyond car park 4, following signage to park in front of the grandstand. Disabled parking spaces will be available for those less mobile patients.

How long will I wait?

We will be working as quickly as we possibly can, being mindful of social distancing and vaccine requirements. We hope to keep queues to a minimum but please do come prepared for inclement weather.

To avoid long queues, you should aim to arrive at the building entrance **no more than five minutes before your appointment time**. When in the queue please maintain social distancing.

Whilst we aim to keep to schedule, we will give priority to those with a disability and invite them in on arrival (subject to capacity). This may mean a slight delay for some.

Duration

We aim to get you through the vaccination process within 10 minutes. Following this you will be required to wait in an observation area for 15 minutes.

Will I be safe?

We are following all government advice to keep our patients and ourselves safe. Staff will be wearing Personal protective equipment in line with Public Health guidance. We will be operating a one-way system through the building. Hand gel will be provided and staff will be available to provide guidance and assistance

I have a Carer for someone in this cohort, can they have the vaccine?

Unfortunately not. Carers will be called at a later date.

LAWFUL DATA SHARING

I understand that by attending the COVID-19 Vaccine Clinic my data will be shared with my GP Practice, NHS England and the NHS Business Services Authority.

The legal basis for sharing this information is: Your name, address and information about your COVID-19 vaccination will be sent to your GP practice so they can update your health record

This an exciting time for our staff and our community and we look forward to seeing you for your vaccination and anticipate a healthy and happy 2021!

Warmest regards,

Dr James Fox

APPOINTMENT SCHEDULE

1st Appointment:

2nd Appointment: TO BE CONFIRMED. Under current guidance this will be in the 12th week after your first vaccine. WE WILL CONTACT YOU AGAIN WITH REGARDS BOOKING THIS APPOINTMENT.

Please Complete:

Next of kin Name:

Next of kin Phone number:

Next of kin email:

Next of kin relationship to patient: